

THE PHILIPPINES

The Philippines Islands have a captivating history. They became a Spanish colony in the 16th century, later ceded to the United States after the Spanish-American War in 1898. In 1935, they achieved self-governing commonwealth status. During World War II in 1942, the islands fell under Japanese occupation, but U.S. Forces and Filipinos fought together to regain control in 1944 - 1945. Finally, on July 4, 1946, the Republic of the Philippines gained independence from the United States.

Due to this rich history, Philippine culture boasts a delightful blend of Eastern and Western influences, with notable Spanish and American elements. Filipino and English serve as the official languages, with Filipino being a standardized version of Tagalog widely spoken in urban regions like Metro Manila. Both languages are prevalent in government, education, media, and business, reflecting the nation's vibrant linguistic diversity and international connections.

>> BAGUIO

CLIMATE

The average temperature is from 15-26°C and it can drop down to 8°C from December to early February.

LOCATION

240km to the north of Manila, mountain terrain with lot of pines.

LANGUAGE / DIALECT

- · Ilocano 55% & Tagalog 25%
- · Other dialects 20%
- · English widely used

>> CLARK

CLIMATE

The average temperature is from 25-32°C, most of the time, the weather is clean, dry and a little bit hot.

LOCATION

95km to the north of Manila, hilly terrain, next to Clark International Airport

LANGUAGE / DIALECT

- ·Kapampangan 70% & Tagalog 25%
- ·Other dialects 5%
- · English widely used

HELP goes beyond the conventional idea of a school merely teaching English; it serves as a transformative place that enriches students' lives through superior education and inspiring experiences. Our mission at HELP is to connect enthusiastic and forward-thinking individuals with the global community, equipping them with the knowledge and communication skills highly valued in the 21st century. As the founder and CEO of the institution, my unwavering dedication lies in providing exclusive and outstanding educational opportunities at HELP, ensuring that our students receive the most effective and exceptional learning experience possible.



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WHY HELP?

THE LONGEST HISTORY

HELP has been in operation for 25 years and pioneered the Spartan Education system. HELP is well-experienced in managing and supporting students with 50,000 graduated students through years.

LOCATIONS WITH FULL SECURITY

Campus' locations are in the most secured area in the Philippines with nice weather, as well as provide different experience to students with a focus studying atmosphere.

ORIGINAL SPARTA SYSTEM

Original Sparta System with strictly rules to push students for the highest results during the period of studying.

RELIABLE LANGUAGE SCHOOL

HELP formally registered with the TESDA of the Philippine Ministry of Education. HELP can legally issue a SSP (Special Study Permit) after accepting foreign students.

OFFICIAL IELTS TESTING VENUE

Being the official testing venue of IELTS IDP, HELP has the ability to enrich the materials for test course preparation. All the teachers are under frequent training from IELTS Examiners.

HIGH QUALITY EDUCATION SERVICES

We provide vary English Courses (ESL, IELTS/ TOEIC, Score Guaranteed), Online English (ESL, IELTS), Diploma & Degree Training Program (International Pathway) and Schooling Program (K1 to K12).

FAMOUS JUNIOR CAMP PROGRAM

HELP always has the most successful Junior Program every year, the quality of teaching, well-care services and operations are delivered to each junior students and it's the biggest key for the achievement of HELP.

WELL-TRAINED TEACHERS

HELP has more than 150 teachers, 80% teachers with 6-9 years of experience in teaching. Teachers' voice & accent is at international level, and can be compared to a native speaker.

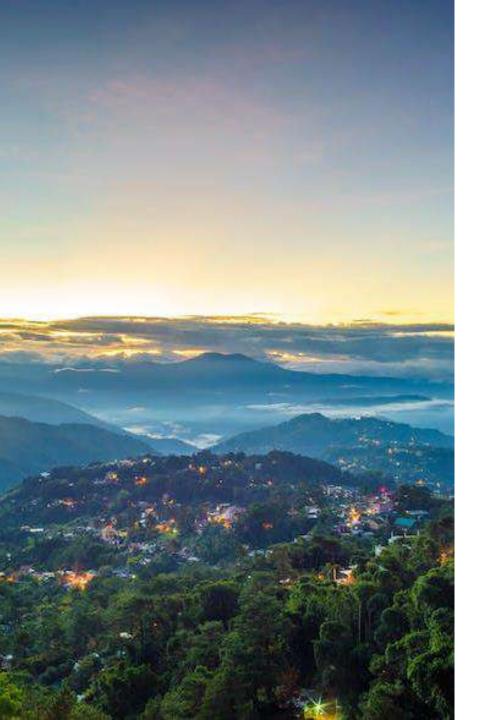
INTERNATIONAL SCHOOL PROGRAM

Gentry International School is a member of ISA (International School Association), it provides a full education to juniors from 6 to 18 years old students, with the most advanced training system.

HISTORY OF HELP

The oldest and most trusted English Academy in the Philippines

	 Founding of the first SPARTA institute in the Philippines. Opening of PNU office. 	2002	 Partnership of HELP Clark with Science and Technology. TMC Academy MOU signed in Singapore.
	 Accreditation from TESDA. Officially offered training to beginner & intermediate levels. 	2010	Baguio campus expansion.
	· Certified by Philippine Department of Education (DEPED)	2013	Authorize to be Official Test Venue for IDP IELTS.Launched ITT (Interpretation & Translation Test) Course and
	· HELP Junior Program launching.		Center.
	· Open TOEIC & TOEFL Training Course.		
		2014	Canada Concordia International College signed MOU.
2005	· Opening of HELP Seoul Office.		ETS TOEFL test international authorized testing center
0000	Deducate in the All A (TEOOL) is Australia	A SE	designation.
	 Partnership with AILA (TESOL) in Australia. Partnership with EIGO (Internet English) in Japan. 	2015	Launched International Senior Highschool in Baguio.
	· Partirership with Ergo (internet English) in Japan.	2013	. Acquisitions Gentry International School.
2007	Opening of Baguio campus with capacity of 400 students.	- 4	Acquisitions Centry International School.
200	Open IELTS Training Course.	2016	. Re-designed Top-Up program and signed with UK,
			Switzerland and USA Universities.
2008	Opening of HELP Institute Korea.	(SYR	LANGELIE
	Opening of HELP TOEIC Academy in Busan.	2018	. 400 students enroll to Junior Program during Summer time.
	· Start of HELP Talking On Video English service.	EVER!	. Built new building for High School of Gentry International School.
2010	VIVA College MOU signed Australia.	1720 F	4 19/1 MAPPENNIAR
WA	Award as one of the BEST Schools in Cordillera, Philippines.	2020	Built the new school for Kindergarten & Primary School for
19	Open TESOL course (specialist test course).		Gentry International School.
2011	Opening of Clark campus with capacity of 200 students.	2021	. Upgrade all current facilities of campuses to high standard.
	Authorize to be ETS TOEIC S/W Testing Venue.		
1/2	Officially affiliated with IDP IELTS Registered Agent.		THE LT



BAGUIO CITY

Nestled in the mountains of The Philippines, Baguio City is renowned as the "Educational Center of the North." Its prestigious universities attract students nationwide, offering diverse disciplines from arts and sciences to technology. Amidst a lush environment, students benefit from a refreshing and tranquil atmosphere for intellectual growth. Baguio City's cool climate and picturesque landscapes provide an inspiring backdrop. Natural wonders like Burnham Park and Mines View Park offer spaces to unwind and connect with nature. The city also prioritizes environmental consciousness, with initiatives to preserve its beauty, ensuring students enjoy a healthy and sustainable environment. Baguio City harmoniously combines academic excellence with the serenity of nature, making it a unique and enriching educational experience.

SIX REASONS

Why you have to choose Baguio City?

- 1. Unique natural environment for studying
- 2. Cheaper products and services compared to Manila
- 3. Few place for nightlife, less distraction
- 4. Ideal for rest and recreation of student
- 5. Lowest crime rate in the Philippines
- 6. Youngest city in the Philippines



BAGUIO CAMPUS

Welcome to HELP Longlong Campus, where we cater to students of all English proficiency levels with our specialized training curriculum. Our dedicated teams ensure systematic student support, offering advice and assistance whenever needed. The 7-storey building is designed to harmonize with the natural terrain, reflecting impressive architectural beauty and environmental consciousness. Our facilities include an official test center, a multi-purpose room, a library, a study hall, a computer room, a cafe, a medical clinic, and a fully equipped gym, providing a holistic learning experience. Situated just 20 minutes away from Baguio City, our tranquil and serene location fosters focused studying in a peaceful ambiance and pleasant climate















CLARK CITY

Nestled in the heart of The Philippines, Clark City is a dynamic destination that seamlessly merges education and a sustainable environment. With its commitment to fostering knowledge and learning, Clark City has become a hub for educational excellence. The city is home to esteemed universities and educational institutions that offer a diverse range of programs, from arts and sciences to technology and engineering. Students thrive in an environment that encourages critical thinking, innovation, and holistic development.

Clark City also takes pride in its dedication to environmental sustainability. With vast green spaces, parks, and eco-friendly initiatives, the city provides a refreshing and rejuvenating atmosphere for both students and residents. The emphasis on eco-consciousness extends to the design and infrastructure of the city, with sustainable practices integrated into its development.

As a result, Clark City offers a unique educational experience where students can learn and grow in harmony with nature. With its commitment to education and the environment, Clark City continues to be a thriving center for knowledge, innovation, and sustainable living.

SIX REASONS

Why you have to choose Clark City?

- 1. Modern infrastructure facilities and service.
- 2. Hub of aviation, education, and tourism.
- 3. International Airport inside Clark.
- 4. Highly-urbanized international city.
- 5. Zero-percent crime rate.
- 6. Attractive entertainment place and spot.



CLARK CAMPUS

Welcome to HELP Clark, where we nurture future global leaders through exceptional education. Our training programs focus on world-class communication skills, empowering students to become proficient international talents. With heightened confidence, they embrace diverse cultures and express their ideas fearlessly on their journey to success. With 25 years of English Education experience, HELP brings its expertise to our Clark Branch, adapting to the natural environment. Students benefit from the seamless integration of the HELP management system, ensuring a rewarding educational journey. Strategically located within the former US Army airbase, HELP Clark enjoys a prime setting with easy accessibility. Clark's vibrant business and entertainment activities provide an ideal backdrop for delivering our signature teaching quality.

Address: Building 5272 CM Recto Highway, Clark, Pampanga, Philippines.





















HELP English Language Program, adapted the Sparta System when it first started its operation in 1996.

Assessment & Evaluation

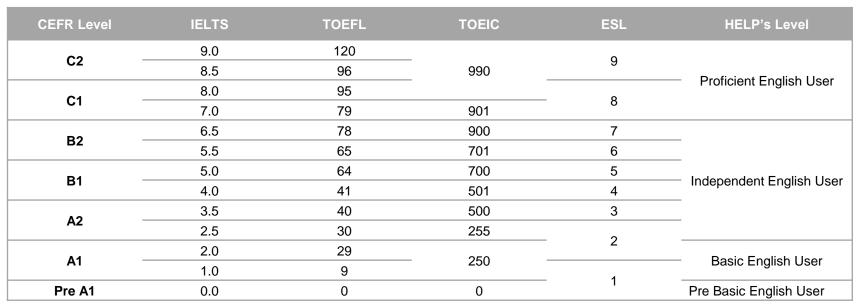
- · Placement Test upon enrollment Level 1~9.
- · Tuning levels based on student performance.
- · Qualifying Test at the end of the month to assess student's performance.
- · Personal Report with 1:1 counseling on English Skills

Curriculum & Contents

- \cdot 4 Individual Classes, 2 Group Classes, 1 Pronunciation Class, 1 Special Class, 1 Vocabulary Test, 2 hour Mandatory self study.
- · English and Expression Pattern Check.
- 150 textbooks cover from Beginner to Advanced levels for TOEIC, IELTS.

Life & Study

- · Limited time and day to go out of the campus.
- . Full classes and exams attending required.
- . Self-study with manager's monitoring.





HELP has unique classes and structure for Sparta System.

Morning Reading Class

The Morning Reading Class (MRC) is a structured reading activity that aims to expose students to various perspectives on complex topics and help them practice analyzing the concept of point of view. The class includes activities such as improving pronunciation, intonation, blending, speed reading, fluency, shadowing, and vocabulary. By participating in these activities, students can develop crucial skills for reading and language learning, and improve their comprehension and communication abilities.

Small Group Classes

This small group class is designed for students to improve their English language skills in grammar, pronunciation, speaking, and vocabulary. The class aims to help students overcome their fears and doubts about speaking English, enabling them to gain confidence and proficiency in using it as a second language. The class will focus on speaking fluently, expanding vocabulary, understanding grammar, and correcting pronunciation errors with the help of the teacher.

Mandatory Self-Study

In the self-study technique, students manage their own learning outside the classroom and without any supervision. The kids are required and encouraged to do this task so they can reflect on the teachings they learned throughout the day. Since they are performing the self-study independently, this activity also gives students the freedom to select the subjects they wish to learn more about and to learn in the manner they like.

Individual Classes

With the help of our qualified teachers, four target skills are to be taught; Speaking, Listening, Writing, and Reading. During an ESL/Test Courses class, students are engaged in a series of activities and exercises that act as building blocks. Step by step, students apply the four target skills learned in previous classes to the challenges in each new session.

Special Class

This class is designed to help students to improve their spoken English skills, with a focus on pronunciation, vocabulary, conversation skills, fluency, and confidence building. In this class, each month, you can expect to participate in various activities that complement your one-on-one learning experience, and you have the freedom to choose your preferred learning approach according to your individual needs. The class takes place in the afternoon at 5:00 pm.

Vocabulary Test

Students must recall and comprehend 20/30/40 words per day from Monday to Thursday by having through the vocabulary test. On the student's first day, the school will give them the required daily materials. Students will have the chance to pick up new vocabulary in this activity, which will also help them grasp it better and apply it to their daily lives.

HELP has unique classes and structure for Sparta System.

Daily Schedule

The schedule is for Monday to Friday, there is no class at the weekend. The schedule can be adjusted. Students will take placement test at the first day, then take Qualifying tests every 4 weeks.

TIME	ACTIVITY
06:40 - 07:20	Breakfast at Dining Hall
07:45 - 08:25	Morning Reading Class
08:30 - 09:10	Morning Reading Class
09:20 - 10:00	1 st Individual Class
10:10 - 10:50	2 nd Individual Class
11:00 - 11:40	1 st Small Group Class
11:40 - 12:15	Lunch at Dining Hall
12:25 - 13:05	3 rd Individual Class
13:15 - 13:55	Self - Study
14:05 - 14:45	Self - Study
14:55 - 15:35	4 th Individual Class
15:45 - 16:25	2 nd Small Group Class
16:35 - 17:15	Special Class
17:15 - 18:00	Dinner at Dining Hall
18:00 - 19:00	Free time
19:00 - 20:00	Mandatory Self - Study
20:00 - 20:30	Vocabulary Test
22:00 - 23:00	Mandatory Self - Study
00:00	Curfew



HELP's curriculum focus on the building of a strong academic foundation to students to help them achieve higher results in the future.















ESL

English as a Second Language

Program Information

English as a Second Language is the use of English by speakers with different native languages.

Language education for people learning English may be known as English as a Second Language (ESL), English as a Foreign Language (EFL), English as an Additional Language (EAL).

All students (from level 1 to 9) can join HELP's ESL program. Also, HELP English School offers Speaking Intensive program to students who want to develop their speaking skills more than the other 3 main skills in English. Every day, students have 4 - 5 individual classes focusing on Macro Skills (Reading, Listening, Writing and Speaking) while a group class give students a chance to practice their public speaking skills. In addition, HELP's intensive reading class promotes students' reading - writing skills and Special classes that are supplemental to develop other related skills of students.

This ESL Program is an intensive immersion program that is perfect for active learners who want to participate more in classes exploring wide range of topics and real-life situations to prepare students for complex international experiences.

Offered in Baguio and Clark Campus. Good for Beginner to Advanced Level students.



ESL

English as a Second Language

COURSE		ESL GENERAL	ESL INTENSIVE	BUSINESS ENGLISH	
Campus		HELP Clark & HELP Baguio			
Total class per day		11 classes	12 classes	10 classes	
	Individual Class	Reading (1) Writing (1) Speaking (2)	Reading (1) Writing (1) Speaking (3)	Listening (1) Reading (1) Writing (1) Speaking (2)	
>	Group Class	Activity: Grammar / Presentation / Debate (1) Listening (1)		N/A	
Mandatory	MRC Class	Prac	n (1)		
N Ø	Special Class	Learning English in daily life (1)			
	Vocabulary Test	30 minutes Vocabulary Test Daily (1)			
	Self Study	2 hours			
	Level Test	Every 4 weeks			

⁻ ESL Course has 9 levels, after level 5, student can change to more academic content.

⁻ Every 4 weeks, students will take Level Test to evaluate their study performance, if they pass the qualified score, they will move to the next level with more advanced lessons.

IELTS

International English Language Testing System

Program Information

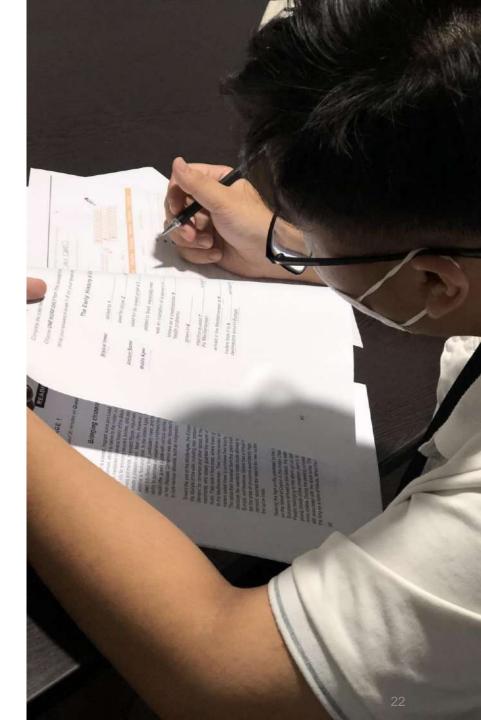
IELTS is an internationally recognized English proficiency exam that developed by University of Cambridge ESOL Examinations, the British Council and IDP (IELTS Australia).

Embark on your journey towards global opportunities with HELP's unparalleled IELTS preparatory program. Delving into the realm of working or studying abroad requires mastering the challenging and esteemed IELTS test, and HELP is your gateway to success. Nestled within our campus is an official Venue for the IDP IELTS test, providing you with the convenience of practicing and taking the test in the same place—a strategic advantage to elevate your scores.

At HELP, we take pride in our distinguished team of instructors, the majority of whom have undergone rigorous training in IELTS. Their stellar achievements are reflected in their impressive scores, most of them surpassing 8.0 on the IELTS test. This wealth of expertise is at your disposal, ensuring that you receive top-notch guidance and support throughout your preparation journey.

What truly sets HELP apart is our proven track record. Results speak volumes, and at HELP, our students consistently achieve an average score of 6.5 to 7.0 within a span of just three months. This remarkable progress is attributed to our unique approach—weekly mock tests and personalized instruction from our IELTS expert teachers. The combination of focused practice and expert guidance creates an immersive learning environment, guaranteeing not only success in the IELTS test but also proficiency in navigating the challenges of international communication.

Offered in Clark Campus: Beginner and Intermediate Levels Offered in Baguio Campus: Advanced Levels Good for anyone wants to go abroad to study, work or to migrate.



IELTS

International English Language Testing System

	COURSE	IELTS BASIC	IELTS INTERMEDIATE	IELTS ADVANCED	IELTS GUARANTEED
Campus HELP Clark & H		HELP Baguio			
	Entry Level	IELTS 4.0	IELTS 4.5	IELTS 5.0	Depend on Score*
То	tal class per day	11 classes	11 classes	11 classes	13 classes
	Individual Class	Writing (2) Speaking (2)	Writing (2) Speaking (2)	Writing (2) Speaking (2)	Writing (2) Speaking (2)
	Group Class	Listening (1) Reading (1)			
Mandatory	MRC Class	Practice Pronunciation and Expression (1) Learning English in daily life (1)			
Man	Special Class				
	Vocabulary Test	30 minutes Vocabulary Test Daily (1)			
	Self Study		2 hours		3 hours
	Mock Test	Bi-weekly		Weekly	

⁻ Student must meet the requirement score to enter IELTS Courses.

⁻ IELTS Guaranteed Program has some conditions that student must complete to receive the Guaranteed Benefits.

TOEIC

Test Of English for International Communication

Program Information

The Test of English for International Communication (TOEIC) is an English language test designed specifically to measure the everyday English skills of people working in international business or planning to use English to communicate with others.

At HELP, we understand the significance of the Test of English for International Communication (TOEIC) in assessing practical English skills within a business context. Our program goes beyond the conventional approach by providing students with a comprehensive foundation in English language mastery and equipping them with invaluable test-taking strategies using cutting-edge materials.

What sets HELP apart is our commitment to offering a dynamic learning experience. Students not only immerse themselves in rigorous TOEIC test practice but also engage in real-life scenarios, ensuring a practical application of their language skills. Our approach adds a touch of ESL flavor to the program, making it more than just a preparatory course—it's an immersive journey into authentic English communication.

Through carefully curated lessons, interactive simulations, and up-todate resources, HELP aims to not only enhance your TOEIC scores but also instill confidence in your ability to navigate the complexities of international communication.

Offered in Clark Campus: Beginner and Intermediate Levels
Offered in Baguio Campus: Advanced Levels
Good for anyone wants to work in international working environment.



TOEIC

Test Of English for International Communication

	COURSE	TOEIC BASIC	TOEIC INTERMEDIATE	TOEIC ADVANCED	TOEIC GUARANTEED
Campus HELP Clark & HELP Baguio					
	Entry Level	TOEIC 350	TOEIC 500	TOEIC 750	Depend on Score*
То	tal class per day	TOEIC 350	TOEIC 500	TOEIC 750	Required Score*
	Individual Class	11 classes	11 classes	11 classes	13 classes
	Group Class	Listening (2) Reading (2)	Listening (2) Reading (2)	Listening (2) Reading (2)	Listening (2) Reading (2)
Mandatory	MRC Class				
Man	Special Class	Practice Pronunciation and Expression (1)			
	Vocabulary Test	Learning English in daily life (1)			
	Self Study				
	Mock Test	2 hours			3 hours

⁻ Student must meet the requirement score to enter TOEIC Courses.

⁻ TOEIC Guaranteed Program has some conditions that student must complete to receive the Guaranteed Benefits.

JUNIOR PROGRAM

Intensive English Course with Exciting Activities for Juniors

Program Information

Elevate your child's learning experience with HELP Junior Camp, a distinguished program offered by HELP English Academy. Crafted with a unique blend of educational enrichment and recreational activities, our Junior Camp is designed to nurture young learners, enhancing their cognitive abilities, communication skills, and English proficiency while fostering confidence in expressing themselves in an international environment.

At HELP, we recognize the importance of a holistic approach to education. Beyond the traditional classroom setting, our Junior Camp provides a dynamic platform for students to immerse themselves in engaging outdoor activities. Weekends are transformed into vibrant adventures, where students explore nearby tourist spots within the city, such as the Water Park, Culture Park, Super Market, and Museum. For a more immersive experience, our campers may also venture to renowned destinations like Subic and the Hundred Islands.

The excitement doesn't end there—weekends are packed with a variety of sports festivals, outdoor barbecues, and lively pizza parties, creating an environment where learning seamlessly merges with leisure. These activities not only rejuvenate students after focused study sessions but also expose them to new cultures, fostering a well-rounded global perspective.

At HELP Junior Camp, we believe in nurturing not just academic excellence but also the development of well-rounded individuals. Our program is a gateway for young learners to acquire valuable life skills, forge lasting friendships, and create cherished memories—all while expanding their horizons in a supportive and stimulating environment.

Offered in Clark Campus and Baguio Campus.

All levels of juniors can participate to this program.



JUNIOR CAMP

Intensive English Course with Exciting Activities for Juniors

COURSE		GENERAL ESL	INTENSIVE ESL	INTENSIVE IELTS
Campus		HELP Clark HELP Baguio		HELP Clark & Baguio
	Entry Level	No requirement No requirement		IELTS 3.0
	Total class per day	12 classes	12 classes	12 classes
	Individual class	Reading (1) Writing (1) Speaking (2)	Reading (1) Writing (1) Speaking (2)	Writing (2) Speaking (2)
ory	Group Class	Pronunciation Class (1) Listening (1) Presentation (1) Grammar (1)		Pronunciation Class (1) Reading (1) Listening (1) Presentation (1)
Mandatory	Activity Class			
2	Evening Class	Enforcement Writing Activities at Night (2)		
	Vocabulary Test	;)	
	Self Study	1 hour	1 hour	1 hour
	Mock Test			

- Junior Program is opened every summer and winter.
- There are some specific admission date for this program.
- Juniors will study and live under the management of school without parents.
- Students will have activities in some famous tourist spots in the Philippines every weekend.

FAMILY PROGRAM

English Course Customize For Family

Program Information

Embark on a transformative language-learning journey with our unique program designed exclusively for parents and children eager to enhance their English proficiency together. This specialized initiative at our academy offers a dual opportunity for parents to engage in English studies while simultaneously providing a nurturing environment for their children, ensuring a harmonious blend of learning and family bonding.

Immerse yourselves in the immersive experience of living on campus, where both parents and children will partake in enriching English classes. The program is ingeniously crafted to accommodate the needs of both generations, allowing parents to focus on their language development while offering excellent care for their children, all under one roof. This arrangement fosters a direct and supportive environment for parents to monitor their children's progress firsthand.

At the heart of our program are experienced teachers dedicated to employing a diverse range of teaching methods. These methods, including listening, speaking, reading, and writing, aim to comprehensively enhance the English skills of both parents and children. Our courses are thoughtfully tailored to meet the unique needs and goals of each individual, fostering an environment where families can progress at their own pace.

Offered in Baguio and Clark Campus. Good for Beginner to Advanced Level students.

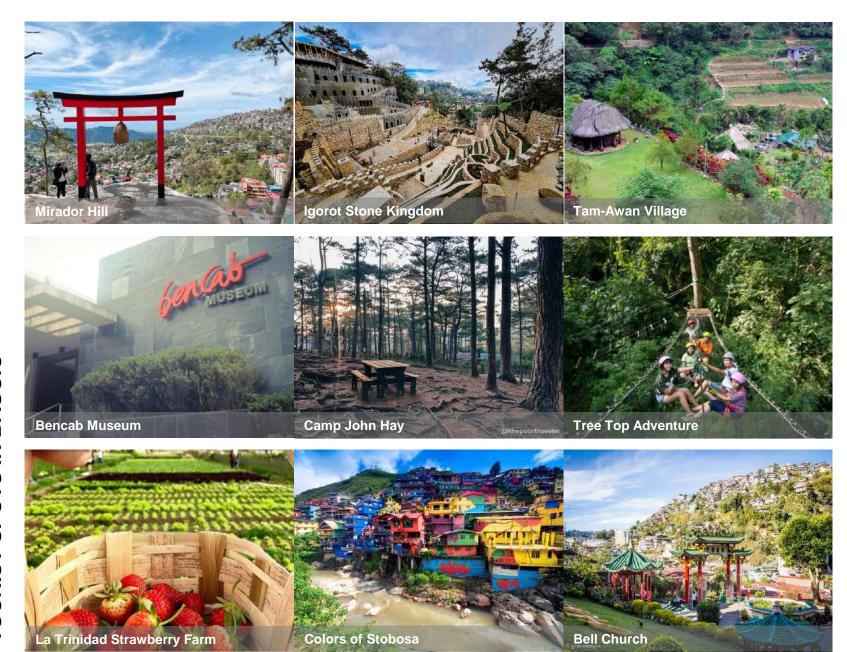


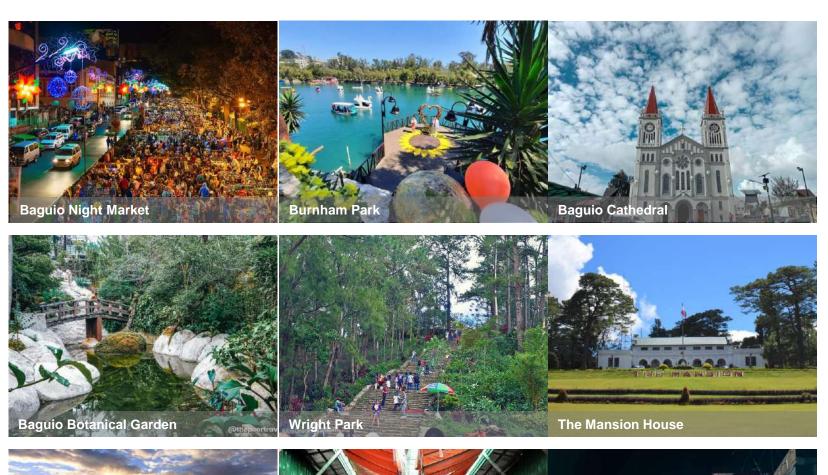
FAMILY PROGRAM

English Course Customize For Family

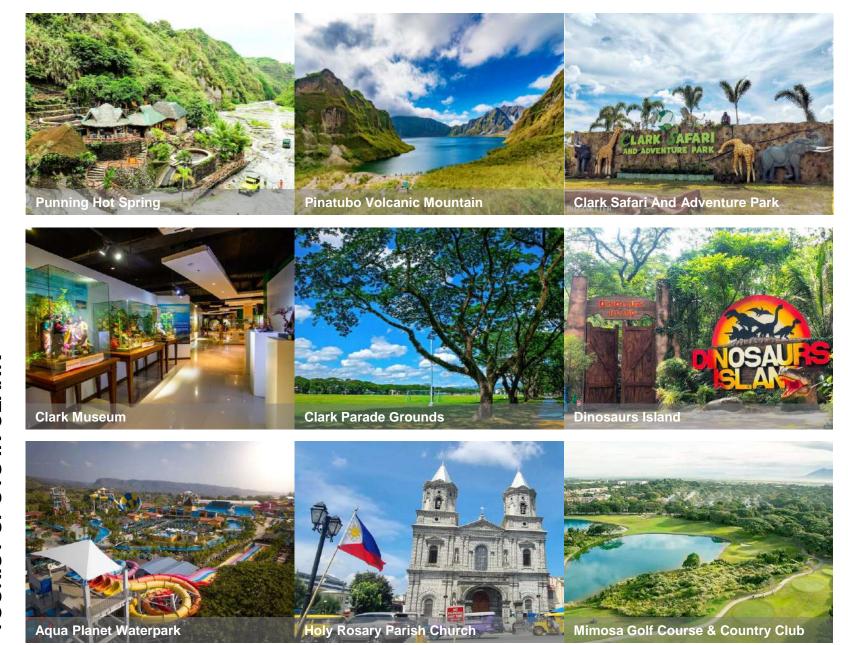
		PARENT	KID (Option 1)	KID (Option 2)		
Campus		HELP Clark				
	Entry Level	No requirement				
-	Total class per day	5 classes	5 classes	7 classes		
	Individual Class	Listening (1) Reading (1) Writing (1) Speaking (2)	Listening (1) Reading (1) Writing (1) Speaking (2)	Listening (1) Reading (1) Writing (1) Speaking (2)		
	MRC Class	N/A	N/A	N/A		
Optional	Special Class	N/A	N/A	N/A		
O Id	Vocabulary Test	N/A	N/A	N/A		
	Self Study	1 hour	1 hour	1 hour		
	Evening Class	N/A	N/A	Writing (2)		
	Level Test	Every 4 weeks				

- Parents can give maximum 3 classes to children.
- During summer and winter, children can join to the activities of Junior Camp if there is a vacant seat.
- Kid (Option 1) is the standard option for all children under Family Program, there will be extra payment for Kid (Option 2).
- Family's members can choose to have ESL, Business or Test Courses to study.
- Parents can go out of the campus during weekdays but must come back to campus before 20:00









ENROLLMENT

Registration

- Student contacts to study abroad company (agency) in the country and inquire about the study program in the Philippines at HELP English.
- 2. Student gets consultation from the agency and registers to the application form, after that student needs to pay 100\$ as the enrollment fee to secure the application.
- 3. After 1 business day, student will receive the enrollment letter from school (Letter of Enrollment) and will book flight ticket to go to the Philippines.
- 4. 2 weeks before the departure day, student needs to pay all the tuition fee of the registered program.
- 5. Student takes flight to the Philippines, gets picked up by school and after that start the study period at HELP.

Contact Information

Baguio Campus:

· Address: Lamtang Rd., La Trinidad, Benguet, Philippines ·

Telephone (Office): (001) 63-74-352-3072 · Internet-Phone (Office): 070-8251-5640

Clark Campus:

· Address: Bldg 5272 C.M. Recto, Clark Freeport Zone, Pampanga

Website: www.helpenglish.org
Email: baguiohelp@gmail.com
Facebook: fb.com/helpenglish1996

Cancellation and Refund Policy

- 1. When the student cancels the study two weeks prior the starting date, tuition fee will be refunded 100% except the enrollment fee 100\$.
- 2. When the student cancels the study two weeks to 7 days before the starting date, tuition fee will be refunded 50%.
- 3. When the student cancels the study 7 days to the starting date, tuition fee of the first program will not be refunded, the tuition fee of the other programs will be refunded 100%.
- 4. After the starting day, there will be no refund for the program that has already begun. However, students who stay for more than four weeks will get a refund of 50% for the next program and 100% for the following programs.
- 5. When the student is expelled, there will be no refund for the remain period, student also need to pay for the damage if needed.
- 6. When the student gets an unreasonable amount of discount through an agency, HELP can expel the student for fairness among the students and the reputation of the company.
- 7. When the student decides to stay for less than twelve weeks, there will be no refund.
- 8. After the student fills out the form for the refund request, student may get the refund amount through the agency in 15 days; the whole process should be done through the agency.



Be HELP



HELP Education Group

The oldest and most trusted English Institute in the Philippines Baguio Campus: Longlong, Lamtang Road, La Trinidad, Benguet, Philippines.

Clark Campus: 5272 CM Recto Highway, CFEZ, Pampanga, Philippines.

Email: baguiohelp@gmail.com Website: www.helpenglish.org Fanpage: fb.com/helpenglish1996